Rainier Audubon Society Board Duties

Board Members are elected by the general membership each year at the May membership meeting. The terms are 3 years but the terms are staggered so they don't all expire at once. We are suppose to form a nominating committee to identify candidates for the vacating positions each year. The existing board approves the nominees as capable of performing the duties and proposes the slate to the general membership.

We have been putting a proxy in the May newsletter showing the names of the nominees. The newsletter editor has the document format but needs the new names, dates, etc. each April by the newsletter deadline. We conduct the actual vote at the May membership meetings, and the terms begin/end at that time unless otherwise arranged. The new board members should be introduced at the meeting and named in the newsletter. They also need name badges and handouts (see New Officers section of this notebook).

After the election, a formal statement of the election needs to be prepared and placed in the Secretary's notebook for the official chapter records.

# Responsibilities of the Board of Directors

* Select and be responsible for the chapter officers (president, vice-president, and treasurer).
* Establish Rainier Audubon's mission and define its purpose
* Set major policies and priorities
* Oversee finances and approve the budget.
* Participate in fundraising.
* Attend and prepare for all board meetings.